

Dear

Perhaps enough time has passed since the date of your injury for you to have reached your maximum medical improvement. I would like to prepare your file for substantive settlement discussions at this time. Accordingly, I would request that you respond in writing either by mailing or bringing your responses to the following questions to my office (no appointment necessary since you will be leaving the information with my receptionist). Please use the reverse side of this letter if you need more space for your answers.

1. Please describe the present state of your medical condition (i.e. are you still treating or under the care of a physician).

a. If the answer is no, when was the last time you saw your doctor about any condition related to your injury?

b. If you are not presently under the care of a physician for your injury, were you discharged with any special instructions or physical limitations?

c. Have you been given or been told you would be given a permanent partial disability rating?

ANSWER:

- 2 -

2. Please provide a list of all doctors you have seen including all visits to any hospital or facility where tests of any type were performed.

ANSWER:

3. Please provide copies and list for me all bills and the dates of your appointments for medical services received in connection with this injury.

ANSWER:

4. Please provide copies of any diary pages which you have kept pertaining to pain, loss of work, or other items which you have written down from time to time.

ANSWER:

5. Please list any days or partial days missed from your work for which you have not been paid or received reimbursement.

ANSWER:

- 4 -

6. Please list anything else you think I ought to know at this time.

ANSWER:

Again, please respond by writing rather than telephone call. If you need to call me, that is okay but please provide the information in written format first.

Sincerely,

Paul S. Levin
PSL:jgs
Dictated but not read.

